



# REQUEST FORM

## LANDLORD EDUCATION COUNSELING

Lender Information (for billing purposes)	
Name:	Loan Officer Name:
Address:	Processor Name:
City:	Phone Number:
State:	Fax Number:
Lender Email:	Loan or File Number:

In accordance with HUD Mortgagee Letter 96-48 InCharge Debt Solutions WILL INVOICE THE LENDER identified above for the counseling fee in effect at the time the Certificate of Completion is issued. InCharge Debt Solutions reserves the right to adjust the fee for these and other services without prior notice. For counseling fee information please call 866-326-4368.

Borrower Information	
Borrower:	SSN: (Enter only the last 4 digits) XXX-XX- _ _ _ _
CoBorrower:	CoSSN: (Enter only the last 4 digits) XXX-XX- _ _ _ _
Address:	Home Phone:
City:	Work Phone:
State:	CoWork Phone:
Borrower Email:	

Property and Loan Information	
Loan Type: <input type="checkbox"/> CONV <input type="checkbox"/> FHA <input type="checkbox"/> OTHER: _____	
Address:	Interest Rate:
City:	Loan Amount:
State:	Closing Date:

Counseling Information	
Language Requirement: <input type="checkbox"/> ENGLISH <input type="checkbox"/> SPANISH <input type="checkbox"/> OTHER _____	
Lender may supply Study Guide Materials or can have InCharge Debt Solutions ship Study Guide materials for an ADDITIONAL FEE of \$15.00.	
LENDER REQUESTS INCHARGE TO SUPPLY ITS MATERIALS AT THE ADDITIONAL COST OF \$15.00 (Due even if counseling is not provided)	
Borrower Readiness:	<input type="checkbox"/> TODAY <input type="checkbox"/> Within a WEEK <input type="checkbox"/> 1-2 WEEKS <input type="checkbox"/> 2-4 WEEKS

**LANDLORD EDUCATION BUSINESS HOURS ARE 8A.M. TO 6P.M. (M-F)**  
**EASTERN TIME PLEASE HAVE BORROWERS CALL 866-326-4368**  
 Available now! Register and pay by Credit Card at <http://register.inchargehousing.org>  
**THE FEE FOR THIS COUNSELING SERVICE (AS OF 8/1/2008) IS \$60.00, WITH BOOK \$75.00**  
  
 Fax Completed Registrations to (410) 715-4755 OR 4756